

AMERISTAR JET CHARTER, LLC.

APPLICATION FOR EMPLOYMENT

Date of Application ____/____/____

Position Applied for: _____

An Equal Employment Opportunity Employer

NOTICE TO APPLICANT:

- 1) *The company does not discriminate in its employment practices on the basis of race, color, religion, sex, national origin, age, marital status, and disability or veteran status. Questions on this application relating to such characteristics will be used only for government reporting purposes.*
- 2) *Many positions within the company, including administrative and clerical positions, require some physical ability, including the ability to lift moderate weights. Please consider this. We will make reasonable accommodations in altering the requirements of the position when possible. However, because of the nature of our services and business necessity, we are limited in what we can do.*
- 3) *We appreciate your interest in our company and assure you we are interested in your qualifications. A clear understanding of your background and work history will aid us in determining if our current open position best meets your qualifications. It is to your advantage to give complete and detailed answers to the questions in this application.*
- 4) *Internal policy prohibits this organization from entering into employment contracts unless they are in writing and approved by the Company President. This application neither implies nor establishes a contract for employment. Completion of this application in no way obligates Ameristar Jet Charter, Inc. to provide employment*

Last Name	First	Middle
Street Address		City
		State
		Zip
Telephone	Email Address	Date Available for Work
Type of Employment Desired		Wage Desired
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Seasonal		
Referral Source		
<input type="checkbox"/> Website Ad <input type="checkbox"/> Employment Agency <input type="checkbox"/> Friend <input type="checkbox"/> Other		

- If you are under 18, can you furnish a work permit? Yes No
- Have you ever applied at Ameristar Jet Charter, Inc. before? Yes Date _____ No
- Have you ever been employed by Ameristar Jet Charter, Inc. before? Yes Date _____ No
- Are you legally eligible for employment in the U.S.? Yes No
- If employed, will you be prepared to produce proof in accordance with the Immigration Reform and Control Act of 1986, as amended?* Yes No
- List any friends/relatives who work for this organization _____

Have you ever been convicted of a crime? Yes No

A positive response will not necessarily affect your eligibility to be hired If so, when, where, and what was the disposition of the case?

As related to the position applied for, have you ever served in any of the military services? Yes No

If 'yes', what branch?

As related to the position applied for, what languages do you: *Speak Read Write Degree of fluency*

EMPLOYMENT EXPERIENCE

List most recent employer first. Use Page 4 if additional space needed

From	To	Company Name and Address	Telephone
Position held		Describe your work	
Supervisor's Name and Title		Last salary	Reason for leaving
From	To	Company Name and Address	Telephone
Position held		Describe your work	
Supervisor's Name and Title		Last salary	Reason for leaving
From	To	Company Name and Address	Telephone
Position held		Describe your work	
Supervisor's Name and Title		Last salary	Reason for leaving
From	To	Company Name and Address	Telephone
Position held		Describe your work	
Supervisor's Name and Title		Last salary	Reason for leaving

May we contact the above employers? Yes No If 'no,' indicate with * which one(s) you do not wish us to contact.

EDUCATIONAL HISTORY

List all schools attended, including trade, business, or technical institutions

School Name and Location	Yrs Attended	Degree Received	Course of Study
High School			
Trade School			
College			

SPECIAL SKILLS & QUALIFICATIONS

List any other education, training, special skills, or certificates/licenses you possess _____

List any other machines or equipment that you are qualified and experienced at operating _____

Additional knowledge, skills, qualifications, publications, or awards that will be helpful to us in considering your application _____

PROFESSIONAL REFERENCES Please give name, address, and daytime phone number of three professional references

NAME AND TITLE	ADDRESS	TELEPHONE

CERTIFICATION

Please read very carefully. If you have any questions regarding this statement, please discuss them with a Human Resources Representative before signing.

I certify that all the information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

Initials

I authorize Ameristar Jet Charter, Inc. to conduct a reference check so that a hiring decision may be made. In the event that Ameristar Jet Charter, Inc. is unable to verify any reference stated on this application, it is my responsibility to furnish the necessary documentation. I agree to cooperate in a thorough investigation of all statements made herein and other matters relating to my background and qualifications. I understand that any investigation conducted may include a request for employment and educational history, driving record, and criminal history. I authorize any person, school, current and former employer, and any other organization or agency to provide information relevant to such investigation and I hereby release all persons and corporations requesting or supplying information pursuant to such investigation from all liability or responsibility to me for doing so. I understand that I have the right to make a written request within a reasonable period of time for complete disclosure of the nature and scope of any investigation.

Initials

If accepted for employment with Ameristar Jet Charter, Inc. I agree to abide by all of its policies and procedures. If employed, I understand that I may terminate my employment at any time without notice or cause, and that the Employer may terminate or modify the employment relationship at any time without prior notice or cause. In consideration of my employment, I agree to conform to the rules and regulations of the Employer, as same may be changed from time to time, and I understand that no representative of the Employer, other than the President or Human Resources Officer, has any authority to enter into any agreement, oral or written, for employment of any specified period of time or to make any agreement or assurances contrary to this policy. If employed, I understand that my employment is for no definite period of time, and if terminated, the Employer is liable only for wages earned as of the date of termination.

Initials

I have read, understand, and by my signature consent to these statements.

Date

Applicant Signature

SUPPLEMENT TO APPLICATION FOR EMPLOYMENT

EMPLOYMENT EXPERIENCE, continued

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